



## **SURE FOCUS FAMILY EYE CARE**

307 SAGAMORE PARKWAY WEST • WEST LAFAYETTE, IN 47906

Call for your next appointment (765) 463-4558.

**Jeffrey E. Kirchner, OD**

**Mark A Williams, OD**

**SureFocus Family Eye Care will be re-opening for patient care**

**effective 5/4/2020**

**Please call 765-463-4558 to schedule your appointment.**

Everyone here at the office hopes this message finds you and your family safe and healthy. We have missed seeing all of you, and we look forward to continuing to serve your eye care needs in the near future.

The Executive Order that Governor Holcomb recently signed will allow us to start routine eye care such as examinations for glasses, contacts, and medical eye problems. But, as directed by the Governor and the Indiana State Board of Health, there will be some changes that we will be implementing to our office procedures. These changes have been well-researched and should not be cause for concern. We take the safety of you, your family, and our staff very seriously and want to make sure we are doing our part to slow the spread of the Covid-19 virus.

Our safety procedures will include:

Doctors and Staff will:

1. Undergo verbal screening and body temperature measurement before the doctors and staff start work every AM. Any staff member

who is showing signs of being sick, will not be allowed to work and will be referred to their primary care physician for evaluation.

2. Wear personal protective equipment (PPE) and be trained in its proper use.
3. Perform enhanced cleaning and disinfection of frequently touched equipment and surfaces. These will include all diagnostic equipment before and after use, counters, railings, door handles, chairs, clip boards, pens, and other public area surfaces.

At your appointment time we ask you to:

1. Call or text the office at (765) 463-4558 upon arrival and before leaving your vehicle. This will allow us to begin the check-in process. The check-in process will include a few brief medical questions.
2. Limit the amount of people entering the office for the visit. We ask that visitors be limited to one parent, guardian, or caregiver.
3. Bring a mask or face covering with you, and please have this on prior to entering the office.
4. Use the hand sanitizer that will be available as you enter the office.
5. Allow your temperature to be taken. This will be with a non-contact thermometer that takes approximately 2 seconds. Per accepted guidelines, if your temperature is recorded above 100°F you will be asked to reschedule your appointment and consult your physician.
6. Follow optician instructions when selecting eyewear.
7. Please observe social distancing practices as much as possible while in the office.

We ask that everyone be patient with the above process. We are complying with state and federal guidelines, however, these best practices that will allow us to safely administer care are unprecedented. We appreciate all of you who have reached out with support during our temporary closure and thank you for your continual loyalty as we move forward.

Sincerely,

SureFocus Family Eye Care